

Data Processing Notice – External Examiners

The information you provide us with will be used for the administration of your work with the University as an external examiner and for remuneration in relation to that role. AU, as data controller, will be required to collect, store, use and otherwise process information about you for any purposes connected with external examiner work ***deemed necessary for the performance of your contractual agreement*** with the University (see GDPR Article 6(1)(b)). The HR Department will retain your information in accordance with our Retention Schedule after you cease to be an external examiner.

The HR Department will only hold a copy of your right to work documentation that you provide to a department on the first day of work.

This information will be held securely by the HR Department but may be made available to UKVI Inspectors (HEAT team) as part of an audit if so requested.

As a data subject you have a range of rights in relation to the data we hold about you:

<https://www.aber.ac.uk/en/infocompliance/policies/dp/data-subject-rights/>

If you have any queries in relation to the above, please contact the Data Protection and Copyright Manager, Dr Jonathan Davies at infocompliance@aber.ac.uk